SMSA Event Proposal

Who will be hosting the event:

What is the proposed event:

When would you like to host it:

Where would you you like to host the event (ex: Great Hall, Gym, playground etc):

How many volunteers would you need for the event? (this allows a signup to be established and a request for volunteers sent)

Printed Name and signature of person submitting proposal:

_____   _____

Date submitted:_____

Approved:_____   **Denied:**_____   **Pending:**_____

More information needed:_____

Signature of Principal: _____